



ASA RECORDS

AND ARCHIVES COURSES

**ACCREDITED BY THE ASA SINCE 1981
(Arranged alphabetically by University)**

This list was compiled by Colleen McEwen and has been updated accordingly by the ASA Council after each accreditation period. It was first issued in May 2017 and is updated with new accreditations and when the ASA approves of course changes. Sources consulted include ASA Council minutes from 1975; Secretary's records and records of past Accreditation Committees now located in the Noel Butlin Archives, the ASA Bulletin from 1975 and the snapshots from the ASA website from 2000.

The first course accredited was the University of New South Wales Diploma in Information Management - Archives Administration. This was conducted as a joint accreditation with the Library Association of Australia in 1981.

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CHARLES STURT UNIVERSITY

2011

Undergraduate

- Bachelor of Information Studies (Records and Archives Management)

Postgraduate

- Master of Information Studies (Records and Archives Management)

The above courses were fully accredited for the period of five years from 1 September 2011 to 31 December 2016.

2017

Undergraduate

- Bachelor of Information Studies (Records and Archives Management)

Postgraduate

- Master of Information Studies (Records and Archives Management)

The above courses were fully accredited for the period of five years from 1 January 2017 to 31 December 2021. On 30 June 2021 Council approved an extension to 30 June 2022 with the option to extend until 31 December 2022 on request.

2023

Undergraduate

- Bachelor of Information Studies (Records and Archives Management)

Postgraduate

- Master of Information Studies (Records and Archives Management)

The above courses were fully accredited for the period of five years from 1 January 2023 to 31 December 2027.

CURTIN UNIVERSITY

2008

Undergraduate

- Bachelor of Arts (Librarianship and Corporate Information Management)

Postgraduate

- Graduate Diploma (Records Management and Archives)
- Master of Information Management – Records Management and Archives Stream

The above courses were fully accredited for a period of five years from 1 January 2008 to 31 December 2012. At its meeting on 5 April 2013, Council decided to extend the accreditation of courses at Curtin, ECU and Monash until December 2014. The extension was intended to address provider concerns about changes to the Australian Qualifications Framework and to allow completion of work on the revised Joint Statement of Knowledge before further accreditation work be undertaken. Council on 17 July 2015 decided to extend the end dates for all existing accredited courses until the end of July 2016.

2017

Undergraduate

- Bachelor of Arts (Librarianship and Corporate Information Management)

Postgraduate

- Graduate Diploma (Records Management and Archives)
- Master of Information Management – Records Management and Archives stream

The above courses were accredited for the period of five years 1 January 2017 to 31 December 2021. The period of accreditation was extended one year to 31 December 2022 by the ASA Council on 20 March 2020.

2023

Postgraduate

- Graduate Diploma in Records Management and Archives
- Master of Information Management – Records Management and Archives stream

The above courses are accredited for the period of three years from 1 January 2023 - 31 December 2025 to enable teach-out. The courses were available from Curtin University and Open University Australia.

Postgraduate

New Curtin and OUA postgraduate courses, commenced in 2023:

- Master of Information Science
- Master of Information Science (OUA)
- Master of Information Science (Extended)
- Master of Information Science (Extended) (OUA)
- Graduate Diploma in Archives and Records Management
- Graduate Diploma in Archives and Records Management (OUA)

Preliminary ASA accreditation requirements were satisfied in September 2022. The above courses were fully accredited for the period of five years from 1 January 2023 – 31 December 2027.

EDITH COWAN UNIVERSITY

1999

- Graduate Diploma of Science (Archives and Records)
- Records Management Minor

The above courses were fully accredited for a period of five years from 1 January 1999 to 31 December 2003. Council at its meeting on 16-17 May 2003 decided to “extend the accreditation of courses assessed during the 1998-2000” period, until various issues about the accreditation process had been resolved. Accreditations started again in 2008.

2008

Undergraduate

- Records Management Minor
- Records Management Major
- Supporting Records Management Major

Postgraduate

- Graduate Diploma of Science (Information Services) (Archives and Records)
- Master of Information Services (Archives and Records)

**Note: The ASA was advised that the names of these courses changed in 2008 to Graduate Diploma of Science (Information Services) (Archives & Records or Digital Recordkeeping and Security Studies specialisations) and Masters of Science (Information Services) (Archives & Records or Digital Recordkeeping and Security Studies specialisations).*

*The above courses were fully accredited for a period of five years from 1 January 2008 to 31 December 2012. In 2012 financial restrictions and a review of the Joint Statement of Knowledge for Recordkeeping Professionals precluded the conduct of accreditations falling due in 2012. At its meeting on 5 April 2013, Council decided to extend the accreditation of courses at Curtin, ECU and Monash until December 2014. The extension was intended to address provider concerns about changes to the Australian Qualifications Framework and to allow completion of work on the revised Joint Statement of Knowledge before further accreditation work is undertaken. In response to a request from ECU, the ASA Council on 15 August 2014, extended the accreditation of these courses in the School of Computer and Security Science for one year, prior to the proposed introduction a new course in December 2015. Council on 12 February 2016 decided to extend the accreditation of the Edith Cowan courses for the teach-out period, subject to the University continuing to broadly meet the accreditation criteria – it was noted that the period of extension could be until the end of 2018. *See note above on the change of course names.*

MONASH UNIVERSITY

1992

- Master of Arts (Archives & Records)
- Graduate Diploma Archives and Records Management

The above courses were accredited for 10 years from 1992 to 2002.

1998

Undergraduate

- The Monash University Bachelor of Information Management/Bachelor of Information Management and Systems (Honours) with a recordkeeping specialisation)
- The Monash University Bachelor of Information Management/Bachelor of Information Management and Systems (with a recordkeeping specialisation)

Postgraduate

- The Monash University Master in Information Management/Masters in Information Management Systems (with a recordkeeping specialisation) and Graduate Diploma in Information Management/Graduate Diploma in Information Management Systems (recordkeeping specialisation)

The above courses were fully accredited for the period of five years from 1 January 1998 to 31 December 2002. Council at its meeting on 16-17 May 2003 decided to “extend the accreditation of courses assessed during the 1998-2000” period, until various issues about the accreditation process had been resolved. Accreditations started again in 2008.

2008

Undergraduate

- Bachelor of Information Technology and Systems (Information Management Major) - provided that it includes electives FIT3121 Archival Systems, FIT3122 Information and Knowledge Management Systems and FIT3124 Professional Practice.

Postgraduate

- Graduate Diploma in Information Management and Systems - provided that it includes electives FIT5086 Information and Knowledge Management Principles, FIT5087 Archival Systems, FIT5090 Social Informatics and FIT5107 Managing Business Records.
- Graduate Diploma in Information and Knowledge Management - provided that it includes electives FIT5086, FIT5087, FIT5090 and FIT5107.
- Master of Information Management and Systems - provided that it includes the Library, Archival and Recordkeeping Systems Professional Track with electives FIT9003 Database Systems Design, FIT5104 Professional Practice, FIT5087, FIT5107, FIT5086, FIT5088 Information and Knowledge Management Systems, FIT5102 IT Strategy and Governance and FIT5090 selected.
- Master of Information Management and Systems Professional - provided that it includes the Library, Archival and Recordkeeping Systems Professional Track, with electives as for the previous qualification being selected.
- The equivalent of the above graduate qualifications as offered by the Master of Business Information Systems Program (merged MBS and MIMS) from Semester 1, 2009.

The above courses were fully recognised for a period of five years from 1 January 2008 until 31 December 2012. In 2012 financial restrictions and review of the Joint Statement of Knowledge for Recordkeeping Professionals precluded the conduct of accreditations falling due in 2012. At its meeting on 5 April 2013, the ASA Council decided to extend the accreditation of courses at Curtin, ECU and Monash until December 2014. The extension was intended to address provider concerns about changes to the Australian Qualifications Framework and to allow completion of work on the revised Joint Statement of Knowledge before further accreditation work is undertaken. Council on 17 July 2015 decided to extend the end dates for all existing accredited courses until the end of July 2016.

2016

Postgraduate

- Graduate Diploma in Information and Knowledge Management (Archives and Recordkeeping). Where students have undertaken: FIT5086 Organisational informatics; *FIT5087 Archival systems; FIT5088 Information and knowledge management systems; *FIT5090 Social informatics; FIT5104 Information and knowledge management professional practice; FIT5107 Managing business records; FIT5146 Data curation and management; FIT9132 Introduction to databases.
- Master of Business Information Systems (Archives and Recordkeeping). Where students have undertaken: FIT5086 Organisational informatics; *FIT5087 Archival systems; FIT5088 Information and knowledge management systems; *FIT5090 Social informatics; FIT5104 Information and knowledge management professional practice; FIT5107 Managing business records; FIT5146 Data curation and management.
- Master of Business Information Systems (Archives and Recordkeeping / Library and Information Science). Where students have undertaken: FIT5086 Organisational informatics; *FIT5087 Archival systems; FIT5088 Information and knowledge management systems; *FIT5090 Social informatics; FIT5105 Information access and use; FIT5107 Managing business records; FIT5146 Data curation and management.

The above courses were accredited for the period of five years from 1 January 2016 to 31 December 2020. The period of accreditation was extended one year to 31 December 2021 by the ASA Council on 22 May 2020. Council on 1 April 2021 approved an extension of a further year to December 2022. The Archives and Recordkeeping and Library and Information Science specialisations have been discontinued for new students effective from 2021.

**From 2017 FIT5087 Archival systems was replaced with FIT5206 Digital continuity, and FIT5090 Social informatics was replaced with FIT5205 Data in society. These course replacements were approved by the ASA in 2018.*

RMIT UNIVERSITY

2001

- The RMIT University Graduate Diploma in Information Management (Archives and Records)

The above course was fully accredited for the period of 5 years from 1 January 2001 to 31 December 2005. It was decided by the ASA Council at its meeting on 16-17 May 2003 to "extend the accreditation of courses assessed during the 1998-2000" period, until various issues about the accreditation process had been resolved. Accreditations commenced again in 2008. This course was not reaccredited as RMIT had discontinued the Archives and Records stream.

UNIVERSITY OF NEW SOUTH WALES

1981

- Diploma in Information Management – Archives Administration (Joint LAA/ASA accreditation)

1993

- Graduate Diploma in Information Management (Archives Administration)

The above course was accredited for period of six years from 1993 to 1999.

1999

- Graduate Diploma in Commerce – Archives/ Records Management
- Master of Commerce – Archives/ Records Management
- Master of Information Management – Archives/Records Management

The above courses were given provisional accreditation for 3 years from 1999.

UNIVERSITY OF MELBOURNE

1992

- Graduate Diploma in Information Management (Archives & Records)

The above course was accredited for 10 years from 1992.

UNIVERSITY OF SOUTH AUSTRALIA (UniSA)

2016

Undergraduate

- Graduate Diploma in Information Management (Archives and Records Management)

Postgraduate

- Master of Information Management (Archives and Records Management)

The above courses were fully accredited for the period of five years 1 January 2016 to 31 December 2020. The period of accreditation was extended by one year to 31 December 2021 by the ASA Council on 15 October 2019. A further extension to 30 June 2022 was granted by the ASA Council on 18 June 2020.

2022

Postgraduate

- Graduate Diploma in Information Management (Archives and Records Management)
- Master of Information Management (Archives and Records Management)

The above courses were fully accredited for the period of five years 1 July 2022 to 30 June 2027.